



MEETING MINUTES
CITY OF HUNTINGTON BEACH
FINANCE BOARD
WEDNESDAY, OCTOBER 10, 2007 AT 6:00PM
CIVIC CENTER, LOWER LEVEL, ROOM B-8

- 1) **CALL TO ORDER:** At 6:45 PM, Chair Falzon called the meeting to order.
Vice Chair Geddes, Members: Garcia, King, and Lograsso
Absent: Member Jones
Present: Dan Villella, Finance Director, Carrie Gonzales, Administrative Assistant
- 2) **PUBLIC COMMENTS:**
There were no public comments made.
- 3) **APPROVAL OF MEETING MINUTES:**
September 12, 2007 – Member Garcia made motion to approve the minutes, seconded by Vice Chair Geddes. (4-2, Members King and Jones absent)
- 4) **STAFF REPORTS/BUSINESS ITEMS:**
 - a) **Chairman's Update**
Chair Falzon mentioned he sent an email to Council Member Bohr offering to meet with any potential board member to replace Member Kovacs. He also sent Council Member Bohr Roland Orfila's contact information and stated he may have completed an application.
 - b) **Long Term Financial Plan (LTFP)**
Dan Villella discussed the status of the LTFP. He informed the Board staff had met with Craig Hoshijima, PFM Senior Managing Consultant, on September 20, 2007. Chair Falzon also attended this meeting. Craig Hoshijima presented a working rough draft of the model with the information the city provided him. The group gave suggestions of what could be added to this rough draft, Public Works capital projects and revenue projections. Craig Hoshijima will return with an updated version of the model in three to four weeks. Chair Falzon stated he reviewed PFM's original proposal prior to the meeting to see if they were doing what they said, they would be doing. Chair Falzon informed Craig Hoshijima the Board would like to see some of the detail that went into making the model.
 - c) **Neighborhood Improvement Districts**
The Board requested a copy of the 17-year tree repair list Jim Jones, from the Public Works Department, referred to at the June 13, 2007 Board meeting. To date, the information has not been received. The Board asked that staff follow-up on this request.
 - d) **Annual Report**
The Board discussed the items that will be included on the annual report.
 - Equipment Replacement Administrative Regulation
 - Neighborhood Improvement Districts
 - Long Term Financial Plan
 - Grants/eCivics
- 5) **OPEN/CLOSED ITEM LIST**
The Board reviewed the action items list item 2006-010: Member Lograsso made a motion to have staff request from the registered users a short summary of success and/or failures with this product, seconded by Member Garcia. (5-1, Member Jones absent). The Board is requesting this information so they can include it in their annual report. They also mentioned if they do not receive the data requested, they would make a negative statement in their annual report concerning their renewal of eCivics.



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6) COMMENTS FROM BOARD MEMBERS

Chair Falzon mentioned his wife received a letter from the Finance Department-Business License Division stating she needed a business license for selling Avon products from the home. Chair Falzon and his wife came in a few days after receiving the letter to obtain the business license.

ADJOURNMENT

Member King made a motion at 8:05 pm to adjourn the meeting to Wednesday, November 14, 2007, at 6:00 p.m., seconded by Vice Chair Geddes. The motion was approved 5-0, Member Jones Absent.

Respectfully submitted by:
Dan Villella, Finance Director
Secretary to the Finance Board